EQUIPMENT

Equipment may be used by County Board members only for official work. County Office of Education equipment may not be used for personal reasons.

When County Office of Education equipment is not being used by students or staff, school-connected organizations may be granted reasonable use of the equipment for school-related matters. Actual costs of services such as copying shall be paid by the group.

The consent of the County Superintendent or designee is required if County Office of Education owned equipment is removed from the County Office of Education or school site.

When any equipment is taken off-site, the borrower is responsible for its safe return and shall be fully liable for any loss or damage.

Legal Reference:

EDUCATION CODE

1040 Duties of boards
1240 General duties; reports
35160 Authority of governing boards

Policy adopted: September 16, 1991 Revised: November 17, 1997