

**MEETING CONDUCT; SUGGESTED PROTOCOLS FOR BOARD MEMBER
ABSENCES FROM STATE**

Pursuant to Education Code 1064, no member of the governing board of a school district shall be absent from the state for more than sixty (60) consecutive days, except in any of the following:

- (a) Upon business of the school district with the approval of the board
- (b) With the consent of the governing board for an additional period not to exceed a total absence of ninety (90) consecutive days
- (c) For military deployment not to exceed six (6) months

A board member may be absent from the state for up to 60 days; however, pursuant to the Board's Bylaw 9323, the board member will notify the County Superintendent's office at least one week prior to the board meeting of their absence and desire to participate via teleconference.

If a board member is going to be absent from the state for up to 90 days, then the County Board will need to formally approve the board member's absence pursuant to Education Code 1064.

MENDOCINO COUNTY BOARD OF EDUCATION

Bylaw adopted: May 11, 2009