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Superintendent of Schools

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October 25, 2019

Carre Brown, Chair
Mendocino County Board of Supervisors
501 Low Gap Road, Room 1090
Ukiah, CA 95482

RE: Williams Settlement Annual Report to Mendocino County Board of Supervisors

Dear Supervisor Brown,

Pursuant to Education Code 1240, I am officially notifying the County Board of Supervisors of my findings regarding site visits for Decile 1-3 schools in Mendocino County. As you know, the ACLU filed a class action suit against the State of California which indicated that the state had failed to provide poor and underprivileged students with equal educational opportunities (AKA: *Williams Settlement*). The specific elements of the lawsuit included inadequate school facilities, insufficient educational materials, and a lack of fully-credentialed teachers.

I am pleased to inform you that in August, September and October of 2019, the MCOE *Williams* Site Review Team conducted another year of visits to school sites. Each site visit was a positive and professional experience, characterized by a collaborative focus on improving student achievement to ensure equal educational opportunities for all children in Mendocino County.

General Statistics

Of the 12 school districts in Mendocino County, eight districts have one or more Decile 1-3 schools in their district. The County Superintendent of Schools or a designee(s) visited all 15 of the Decile 1-3 schools to review instructional materials, facilities, quarterly uniform complaint reports, and teacher misassignments and vacancies.

Teacher Misassignments & Vacancies

During the 2018-2019 school year, there were four teachers (one at Eagle Peak Middle School, and three at Pomolita Middle School) who lacked the appropriate authorization for their assignment. All assignments were rectified by reassignment, retirement, or applications for appropriate credentials within 30 calendar days. 2019-2020 teacher misassignments and vacancies are monitored throughout the year and will be summarized in next year's letter to the Board of Supervisors.

Williams Monitored Schools (Decile 1-3) in Mendocino County

School	District	Enrollment
Anderson Valley Elementary	Anderson Valley Unified School District	235
Arena Elementary	Arena Union Elementary School District	232
Point Arena High School	Point Arena Joint Union High School District	172
Dana Gray Elementary	Fort Bragg Unified School District	408
Laytonville Elementary	Laytonville Unified School District	233
Round Valley Elementary (K-8)	Round Valley Unified School District	285
Calpella Elementary	Ukiah Unified School District	503
Eagle Peak Middle School	Ukiah Unified School District	550
Grace Hudson Elementary	Ukiah Unified School District	433
Nokomis Elementary	Ukiah Unified School District	420
Oak Manor Elementary	Ukiah Unified School District	474
Pomolita Middle School	Ukiah Unified School District	774
Baechtel Grove Middle School	Willits Unified School District	276
Blosser Lane Elementary	Willits Unified School District	318
Willits High School	Willits Unified School District	451

Instructional Materials Insufficiencies

The instructional materials section of the *Williams* Settlement is the most difficult and complicated of the review process. With the 2019-2020 site visits completed this fall and I am pleased to inform you that all of the Williams Monitored Schools successfully proved sufficient materials within the first eight weeks of school for the 2019-20 school year with the exception of Arena Union Elementary.

Anderson Valley Elementary – Anderson Valley Unified School District

Inspected on September 12, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Arena Union Elementary – Arena Union/Pt. Arena Joint Union

Inspected on August 30, 2019 and found insufficient for materials in Social Science for first grade for the 2019-20 school year. Because the Arena Union Elementary School Board has not adopted Studies Weekly, these instructional materials cannot be counted as part of Williams. There are currently not enough books of the older curriculum, Scott Foresman, to be sufficient. Per discussion with the principal, the adoption process has begun and is currently in the committee and public viewing stage and the books should be adopted within the next three months. After board adoption, the completed meeting minutes must be forwarded to MCOE to be proven sufficient for the 2019-20 school year.

Point Arena High School – Arena Union/Pt. Arena Joint Union

Inspected on September 13, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Dana Gray Elementary – Fort Bragg Unified School District

Inspected on August 29, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Laytonville Elementary – Laytonville Unified School District

Inspected on September 16, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Round Valley Elementary – Round Valley Unified School District

Inspected on September 12, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Calpella Elementary – Ukiah Unified School District

Inspected on September 4, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Eagle Peak Middle School – Ukiah Unified School District

Inspected on September 12, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Grace Hudson Elementary – Ukiah Unified School District

Inspected on August 30, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Nokomis School – Ukiah Unified School District

Inspected on September 10, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Oak Manor Elementary – Ukiah Unified School District

Inspected on September 12, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Pomolita Middle School – Ukiah Unified School District

Inspected on September 3, 2019 and successfully proved sufficient in materials for the 2019-20 school year.

Baechtel Grove Middle School – Willits Unified School District

Inspected on August 30, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Blosser Lane Elementary – Willits Unified School District

Inspected on September 6, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Willits High School – Willits Unified School District

Inspected on September 6, 2019 and successfully proven sufficient in materials for the 2019-20 school year.

Facilities Review

As a result of the site reviews, it was determined that the majority of Mendocino County Schools are in overall good repair. There were no findings from the 15 site visits that qualified as one of the “eight emergency repair situations that poses an emergency or urgent threat to the health and safety of students or staff.” Of the fifteen schools, one received an “exemplary” rating, nine received a “good” rating, four received a “fair” rating and one received a “poor” rating. A list of findings for each school is included in this report. All districts have received a copy of the Superintendent’s findings.

<p>School Ratings: 99%-100% = Exemplary 90% - 98.99% = Good 75% - 89.99% = Fair 0% - 74.99% = Poor</p>	<p>Note: An extreme deficiency in any area automatically results in a “poor” ranking for that category and a zero for “Total Percent per Category”</p>
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Exemplary: *The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.*

Good: *The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.*

Fair: *The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.*

Poor: *The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus*

School Facility Conditions Evaluations

Anderson Valley Elementary

Anderson Valley Unified School District

Date of Visit: 08/23/19 Total areas inspected: 27 School Rating: 82.73% - Fair Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	27			
Mech/HVAC	27			
Sewer	27			
Interior Surfaces	24	3		
Overall Cleanliness	27			
Pest/Vermin Infestation	27			
Electrical	20	7		
Restroom	1			26
Sinks/Fountains		3		24
Fire Safety	3	21		3
Hazardous Materials	25	2		
Structural Damage	26	1		
Roofs	27			
Playground/School Grounds	26	1		
Windows/Doors/Gates/Fences	27			

Remarks: Did not inspect rooms 20 & 21 because they were locked and obviously abandoned. Very nice school.

Arena Union Elementary

Arena Union/Pt. Arena Joint Union

Date of Visit: 09/19/19 Total areas inspected: 25 School Rating: 96.00% - Good Emergency: Yes

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	25			
Mech/HVAC	25			
Sewer	25			
Interior Surfaces	21	4		
Overall Cleanliness	23	2		
Pest/Vermin Infestation	25			
Electrical	24	1		
Restroom	2			23
Sinks/Fountains	6			19
Fire Safety	25			
Hazardous Materials	25			
Structural Damage	22	3		
Roofs	25			
Playground/School Grounds	25			
Windows/Doors/Gates/Fences	24	1		

Remarks: The district has invested well in many new roofs and mini-split heating systems. This is an attractive school in a challenging environment.

Point Arena High School**Arena Union/Pt. Arena Joint Union**

Date of Visit: 09/19/19 Total areas inspected: 23 School Rating: 95.65% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	23			
Mech/HVAC	23			
Sewer	23			
Interior Surfaces	17	6		
Overall Cleanliness	23			
Pest/Vermin Infestation	23			
Electrical	22	1		
Restroom	3			20
Sinks/Fountains	4			19
Fire Safety	23			
Hazardous Materials	23			
Structural Damage	21	2		
Roofs	23			
Playground/School Grounds	23			
Windows/Doors/Gates/Fences	23			

Remarks: *The district has wisely invested in many new roofs and mini split units.***Dana Gray Elementary****Fort Bragg Unified School District**

Date of Visit: 08/23/19 Total areas inspected: 37 School Rating: 98.26% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	37			
Mech/HVAC	37			
Sewer	37			
Interior Surfaces	37			
Overall Cleanliness	37			
Pest/Vermin Infestation	37			
Electrical	34	3		
Restroom	2			35
Sinks/Fountains	27	1		9
Fire Safety	36	1		
Hazardous Materials	37			
Structural Damage	35	2		
Roofs	37			
Playground/School Grounds	37			
Windows/Doors/Gates/Fences	37			

Remarks: *Very nice school. Be sure file cabinets are secured at the beginning of the school year.*

Laytonville Elementary**Laytonville Unified School District**

Date of Visit: 09/06/19 Total areas inspected: 23 School Rating: 96.12% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	23			
Mech/HVAC	23			
Sewer	23			
Interior Surfaces	21	2		
Overall Cleanliness	23			
Pest/Vermin Infestation	23			
Electrical	22	1		
Restroom	6	1		16
Sinks/Fountains	19			4
Fire Safety	23			
Hazardous Materials	22	1		
Structural Damage	21	2		
Roofs	23			
Playground/School Grounds	22	1		
Windows/Doors/Gates/Fences	22	1		

Remarks: Very nice new classroom wing with four classrooms. Courtyard has new asphalt areas improving play surface. Elementary school looks very nice. Exterior of middle school showing age from sun and weather.

Round Valley Elementary**Round Valley Unified School District**

Date of Visit: 09/13/19 Total areas Inspected: 28 School Rating: 97.74%% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	28			
Mech/HVAC	28			
Sewer	28			
Interior Surfaces	27	1		
Overall Cleanliness	27	1		
Pest/Vermin Infestation	28			
Electrical	27	1		
Restroom	8	1		19
Sinks/Fountains	24			4
Fire Safety	28			
Hazardous Materials	28			
Structural Damage	28			
Roofs	28			
Playground/School Grounds	27	1		
Windows/Doors/Gates/Fences	27	1		

Remarks: Except for the lack of cushioning materials in the use zones of the playgrounds, the school displays excellent maintenance.

Calpella Elementary**Ukiah Unified School District**

Date of Visit: 09/11/19 Total areas inspected: 37 School Rating: 81.56% - Fair Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	37			
Mech/HVAC	37			
Sewer	37			
Interior Surfaces	36	1		
Overall Cleanliness	35	2		
Pest/Vermin Infestation	37			
Electrical	30	7		
Restroom	5	1		31
Sinks/Fountains	35			2
Fire Safety	36	1		
Hazardous Materials	34	2	1	
Structural Damage	26	11		
Roofs	37			
Playground/School Grounds	37			
Windows/Doors/Gates/Fences	37			

Remarks: Well maintained school in attractive location. Nearly every classroom refrigerator checked was lacking a thermometer. Only those in preschool and unsupervised area were listed as deficient. However, your risk management inspection will list a deficiency and request correction due to health risks. Many daisy chained cords and power strips. Multiple paints, paint remover and stripping agent labeled "danger," stored unsecured in north office of South Pod 8.

Eagle Peak Middle School**Ukiah Unified School District**

Date of Visit: 09/12/19 Total areas inspected: 32 School Rating: 99.02% - Exemplary Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	32			
Mech/HVAC	32			
Sewer	32			
Interior Surfaces	32			
Overall Cleanliness	31	1		
Pest/Vermin Infestation	32			
Electrical	31	1		
Restroom	4			28
Sinks/Fountains	28			4
Fire Safety	31	1		
Hazardous Materials	32			
Structural Damage	32			
Roofs	32			
Playground/School Grounds	31	1		
Windows/Doors/Gates/Fences	32			

Remarks: Very nice site, new roof. Many classroom refrigerators without thermostats as required by health and safety code. Strongly recommend installing mat under climbing wall to reduce danger and district liability exposure.

Grace Hudson Elementary**Ukiah Unified School District**

Date of Visit: 09/9/19 Total areas inspected: 32 School Rating: 97.46% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	32			
Mech/HVAC	32			
Sewer	32			
Interior Surfaces	28	4		
Overall Cleanliness	32			
Pest/Vermin Infestation	32			
Electrical	30	2		
Restroom	4			28
Sinks/Fountains	25			7
Fire Safety	32			
Hazardous Materials	32			
Structural Damage	31	1		
Roofs	32			
Playground/School Grounds	32			
Windows/Doors/Gates/Fences	32			

Remarks: Beautiful school.**Nokomis Elementary****Ukiah Unified School District**

Date of Visit: 09/30/19 Total areas inspected: 30 School Rating: 85.42% - Fair Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	30			
Mech/HVAC	30			
Sewer	30			
Interior Surfaces	29	1		
Overall Cleanliness	29	1		
Pest/Vermin Infestation	30			
Electrical	27	3		
Restroom	7			23
Sinks/Fountains	28			2
Fire Safety	26	4		
Hazardous Materials	29		1	
Structural Damage	30			
Roofs	30			
Playground/School Grounds	29	1		
Windows/Doors/Gates/Fences	30			

Remarks: Some daisy chained electrical connections. Be sure to obtain proper impact attenuating pads under climbing wall. All refrigerators and freezers must be equipped with thermometers. WC lift certification expired 18 months ago. All in all, a very nice school. Last modernized in 1999.

Oak Manor Elementary**Ukiah Unified School District**

Date of Visit: 09/11/19 Total areas inspected: 35 School Rating: 95.36% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	35			
Mech/HVAC	35			
Sewer	35			
Interior Surfaces	32	3		
Overall Cleanliness	34	1		
Pest/Vermin Infestation	35	1		
Electrical	33	2		
Restroom	7			28
Sinks/Fountains	31			4
Fire Safety	30	5		
Hazardous Materials	35			
Structural Damage	28	7		
Roofs	33	2		
Playground/School Grounds	35			
Windows/Doors/Gates/Fences	35			

Remarks: *None***Pomolita Middle School****Ukiah Unified School District**

Date of Visit: 09/18/19 Total areas inspected: 53 School Rating: 96.11% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	53			
Mech/HVAC	53			
Sewer	53			
Interior Surfaces	48	5		
Overall Cleanliness	46	7		
Pest/Vermin Infestation	53			
Electrical	47	6		
Restroom	5			48
Sinks/Fountains	8			45
Fire Safety	50	3		
Hazardous Materials	53			
Structural Damage	53			
Roofs	52	1		
Playground/School Grounds	53			
Windows/Doors/Gates/Fences	53			

Remarks: *A large school with few problems considering its age and population.*

Baechtel Grove Middle School**Willits Unified School District**

Date of Visit: 09/13/19 Total areas inspected: 24 School Rating: 74.30% - Poor Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	24			
Mech/HVAC	24			
Sewer	24			
Interior Surfaces	9	15		
Overall Cleanliness	18	6		
Pest/Vermin Infestation	24			
Electrical	18	5	1	
Restroom	2			22
Sinks/Fountains	11	2		11
Fire Safety	22	2		
Hazardous Materials	23	1		
Structural Damage	17	7		
Roofs	23	1		
Playground/School Grounds	24			
Windows/Doors/Gates/Fences	24			

Remarks: Abandoned cat 5 cable, coax and other low voltage wiring in several rooms creating unnecessary and distracting clutter. Many ramps rusty indicating weakening structure. School needs a new roof, ceiling stains from leaks are common. Exposed electrical wiring which caused Extreme Deficiency was corrected immediately. No re-inspection necessary.

Blosser Lane Elementary**Willits Unified School District**

Date of Visit: 09/06/19 Total areas inspected: 32 School Rating: 85.68% - Fair Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	32			
Mech/HVAC	31	1		
Sewer	32			
Interior Surfaces	22	10		
Overall Cleanliness	30	2		
Pest/Vermin Infestation	32			
Electrical	22	10		
Restroom	2	1		29
Sinks/Fountains	26			6
Fire Safety	30	2		
Hazardous Materials	32			
Structural Damage	26	6		
Roofs	24	8		
Playground/School Grounds	32			
Windows/Doors/Gates/Fences	28	4		

Remarks: Evidence of failing roofs in every wing, siding is curling and cracking from sun exposure. HVAC plant needs to be replaced. Current HVAC plant consumes huge amount of energy with little benefit. Lots of abandoned but remaining low voltage wiring creating visual clutter in classrooms.

Willits High School**Willits Unified School District**

Date of Visit: 09/16/19 Total areas inspected: 38 School Rating: 87.97% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	38			
Mech/HVAC	38			
Sewer	34	4		
Interior Surfaces	25	13		
Overall Cleanliness	38			
Pest/Vermin Infestation	38			
Electrical	26	12		
Restroom	3			35
Sinks/Fountains	3	1		34
Fire Safety	37	1		
Hazardous Materials	38			
Structural Damage	37	1		
Roofs	37	1		
Playground/School Grounds	32	6		
Windows/Doors/Gates/Fences	36	2		

Remarks: *School needs a roof and has sewer and water problems. Heating system is ancient in main building. Many of the walking surfaces are irregular. Many WC ramps have trip hazards that could have serious consequences for WC users. New trim paint on main building and interior paint in some classrooms are nice upgrades. Have noticed improvements each year.*

Quarterly Uniform Complaints

Quarterly, MCOE receives uniform complaint forms from each of the twelve Mendocino County School Districts. The quarterly reports indicate if any complaints have been filed at the district office in the areas of textbooks and instructional materials, teacher vacancy or misassignments, facilities and California High School Exit Exam (CAHSEE) Intensive Instruction and Services and the LCAP (Local Control Accountability Plan). During the 2018-2019 academic year, there were no *Williams* complaints filed with any of the districts in the county.

SARC (School Accountability Report Card)

The SARCs for all 15 schools were monitored for the accuracy of two *Williams* Settlement components included on the report card, *sufficiency of instructional materials* and *status of school facilities*. Inaccuracies noted were reported on the third quarter report to the district superintendents.

In closing, I am proud to say that students in Mendocino County are all receiving a quality education by caring and dedicated staff, in safe and appropriate facilities. If you have any questions regarding this report, please do not hesitate to contact me at (707) 467-5001.

Sincerely,

Michelle Hutchins,
Interim County Superintendent of Schools

MH/dm