

MENDOCINO COUNTY OFFICE OF EDUCATION

Uniform Complaint Form

In accordance with Board Policy 1312.01, the Mendocino County Office of Education (MCOE) shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination on the basis of ethnicity, religion, gender, age, sexual harassment, color, physical/mental disability, or failure to comply with state or federal law in programs, including but not limited to consolidated categorical, child care and development, child nutrition and special education.

Complainant Information: *

Last Name	First Name	Middle
Mailing Address		Day Phone
City/State/Zip		Evening Phone

Name of Person Against Whom Complaint is Made:

Name	Work Location	Position
------	---------------	----------

Nature of Complaint: (Please describe the situation, including date, time, and location. Attach all related documents/ additional pages as necessary.)

Has the complaint been discussed with the person named in this matter? (*not required*) If yes, list date(s): _____

Result of discussion(s): _____

Remedy Sought:

Response Requested: Yes No

* You may file your complaint anonymously; however, you will not receive a written response or be able to participate in the investigation of your complaint.

Signature	Date
-----------	------

This completed form must be submitted to: Associate Superintendent, Mendocino County Office of Education, 2240 Old River Road, Ukiah, CA 95482.

MENDOCINO COUNTY BOARD OF EDUCATION